

Borough Council of  
**King's Lynn &  
West Norfolk**



# **COUNCIL MEETING**

## ***Agenda***

Thursday, 31st August, 2017  
at 6.30 pm

in the

**Committee Suite  
King's Court  
Chapel Street  
King's Lynn**





King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX  
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Dear Councillor

You are hereby summoned to attend a meeting of the **Borough Council of King's Lynn and West Norfolk** which will commence at **6.30 pm** on **Thursday, 31st August, 2017** in **The Committee Suite, King's Court, Chapel Street, King's Lynn** to transact the business shown below.

Yours sincerely

Ray Harding  
Chief Executive

#### **BUSINESS TO BE TRANSACTED**

**1. PRAYERS**

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATION OF INTEREST**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

**4. MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS**

To receive Mayor's communications and announcements.

**5. URGENT BUSINESS**

To receive any items of business which in the opinion of the Mayor are urgent.

**6. RECOMMENDATIONS FROM COUNCIL BODIES**

**(Members are reminded this is a debate, not a question and answer session)**

To consider the following recommendations to Council:

1) **Cabinet: 1 August 2017** (Page 5)

CAB41: Non Domestic Rates Discretionary Reliefs

2) **Special Cabinet - 9 August 2017** (Pages 6 - 14)

Council is invited to consider the proposals put forward in CAB53: Boundary Review of the Borough of King's Lynn and West Norfolk.

Due to the timeframes involved, and the holiday period, it is proving very difficult to have a final checked version of the plans on GIS at this stage. Officers are still working on these. Therefore the maps submitted to Cabinet with the following amendments discussed at the meeting are included :

The proposals being put forward include:

- the amendment to the Walpoles to include Walpole St Peter agreed at the Cabinet meeting.
- amendment to the properties referred to by Councillor Chenery
- linking Congham with Grimston
- the list of Gaywood North Bank split street wise into 3 wards.

Other proposed changes have been examined in some detail but it has not proved possible to accommodate them whilst adhering to the LGBC's criteria, and/or without creating consequent issues with neighbouring wards.

Ray Harding  
Chief Executive

**RECOMMENDATION FROM 1 AUGUST CABINET ON 1 AUGUST 2017**  
**TO 31 AUGUST 2017 COUNCIL MEETING**

**CAB41: NON DOMESTIC RATES DISCRETIONARY RELIEFS**

Councillor Long presented the report which explained that at the Budget on 8 March 2017 the Chancellor announced the Government would make available a discretionary fund of £300m over four years from 2017/2018 to support those businesses facing the steepest increases in their business rates bills as a result of the 2017 Revaluation.

Every Billing Authority had been awarded a share of the £300m based on the increases in their rates bills, and Billing Authorities were free to decide on a scheme to allocate this to their ratepayers. The Scheme was not applicable to large national chains due to the state aid rules.

The report presented detailed the recommended Discretionary Relief scheme to allocate this funding to local ratepayers. It was proposed that the recommendations be submitted to the Special Council on 31 August in order to get the scheme under way as soon as possible.

**RECOMMENDED:** That Council at its Special Meeting on 31 August 2017 consider:

1. That the new Discretionary Revaluation Relief scheme for Year 1 (2017/2018) is a banded scheme where a fixed amount of relief is awarded for occupied properties based on the amount the ratepayer's bill has increased as at 1 April 2017.
2. That the principle of a banded scheme is retained in Years 2, 3 and 4 with delegated authority given to the s151 Officer, in consultation with the Leader, to review and decide the bandwidths and the value of the relief given to each band.
3. That delegated authority be given to the Leader to consider individual applications for the new Discretionary Revaluation Relief scheme that do not meet these criteria.
4. Delegated authority is given to the Council's s151 Officer, in consultation with the Leader of the Council, to agree any Non Domestic Rate Relief schemes where the eligibility criteria are specified by Central Government and the cost is met in full by Central Government through a Grant.

**Reasons for Decisions**

To ensure a Discretionary Relief scheme for Ratepayers facing the steepest increases in their bills is recommended to Council.

To ensure future Relief initiatives, where the eligibility criteria are specified by Central Government and the cost is met in full, can be implemented in a timely manner.

**RECOMMENDATIONS TO SPECIAL COUNCIL ON 31 AUGUST 2017 FROM SPECIAL CABINET ON 9 AUGUST 2017**

CAB53 **BOUNDARY REVIEW OF THE BOROUGH OF KING'S LYNN AND WEST NORFOLK**

In presenting the report, the Chief Executive reminded Members that Council submitted to the Local Government Boundary Commission (LGBC) recommending that the number of Members be reduce to 54 at its meeting on 11 May 2017. On 27 June the LGBC wrote to the Council confirming that the Commission is minded to recommend this to Parliament. The Commission also invited proposals from the Council, interested parties and members of the public on a pattern of electoral wards to accommodation this number of Councillors. The deadline for the submission for such proposals was 4 September 2017.

The Cross Party Electoral Review Cabinet Task Group had subsequently held three further meetings to guide officers in the preparation of a draft pattern of electoral wards for the Borough.

The Chief Executive outlined the criteria set out in 1.3 of the report and explained that the Task Group proposals were therefore designed, as far as was practically possible to meet all three criteria. In addition, the Task Group, in accordance, in accordance with the wishes of Council sought to maximise the number of single member wards. Parish Council boundaries had been used as the building blocks for the proposed wards in the parished areas of the Borough, in the unparished areas (King's Lynn) every attempt had been made to build on natural communities.

The Chief Executive advised Cabinet that earlier that day Councillor Chenery had pointed out an error regarding parish boundaries which would affect a maximum of 20 houses and that this minor tweak would be corrected as it was a simple process to do so.

The Chief Executive also informed Cabinet that that there had been a couple of changes identified by the Task Group.

The Leader, Councillor Long explained that Councillor Blunt had advised that the proposal had inadvertently chopped the parish of Walpoles (St Andrew and St Peter) had been divided up but were in fact one parish. Councillor Blunt provided an overview of the effect of Walpole St Andrew being added to Terrington and Walpole St Andrew/Walpole St Peter and highlighted that there was no need to split the Wapoles parish. The Leader, Councillor Long commented that it was important to keep the parish together. The Chief Executive advised that this amendment could be made with little knock on effect.

The Leader, Councillor Long explained that at the Special Council meeting, Members would be advised that anomalies on the GIS work was still progressing

and that the Borough Council were fortunate to have employees to undertake the required work.

Under Standing Order 34, Councillor Mrs Fraser addressed Cabinet. Councillor Fraser explained that the parishes of Grimston, Pott Row and Roydon form a well established natural rural community. The addition of Congham to the Ward would make sense and would resolve the current issue of one side of Low Road being in Grimston Ward and the opposite side being in Valley Ward. It would also make for a more cohesive community. Having been able to check the numbers given for today's Cabinet meeting, Councillor Fraser suggested that if Hillington were to be added to the current Grimston Ward along with Congham then the population number of the Ward would be 2,600 whereas the proposed Grimston, Leziate and Bawsey Ward was said to have a population of approximately 2,800. On behalf of all parishes involved, Councillor Fraser stated she would be grateful if this change could be considered. The Leader and Chief Executive undertook to look at the suggestion put forward by Councillor Fraser.

Under Standing Order 34, Councillor Pope explained that there were two houses currently in the Denver Ward on the river bank that would be better placed in the Downham West Ward. The Leader, Councillor Long invited Councillor Pope to provide the location details to Democratic Services to determine if they could be included in the Downham West Ward.

Councillor Pope commented that it was impossible to draw any conclusions from the maps published on the iPad.

Councillor Mrs Mellish commented that she appreciated that maps were difficult to read on the iPad, but reminded those present that hard copies of the maps had been available to view in the King's Court Offices and that she would be voting in favour of the proposed submission to the LGBC.

Councillor Pope questioned why Welney had been placed with Marshland St James. He also questioned why Outwell and Emneth had not been considered as two single wards. He also added that Nordelph was a natural fit with Outwell to become a single member ward. In response, the Leader, Councillor Long explained that where possible the Council sought to maximise the number of single member wards. The Leader undertook to look at the suggestion for Outwell and Emneth.

In response to the general points made by Councillor Pope on wards being spread out across the Borough, the quality of the maps, Member involvement, three statutory criteria and the risk management implications, the Leader, Councillor Long advised that the Council had done its best to put forward a proposal to the LGBC within the criteria set out and that Councillors had received Pre Council Briefings, training sessions and that any Member could attend the Task Group meetings under Standing Order 34.

The Chief Executive advised that the Electoral Registration Team would write up the rationale in accordance with the three statutory criteria and would be attached to the Agenda for the Special Council meeting on 31 August 2017.

Councillor Devereux commented that the three criteria had been adhered to and the officers had done well to balance the required numbers and was therefore a good enough basis to proceed to submit the proposals to the Local Government Boundary Commission.

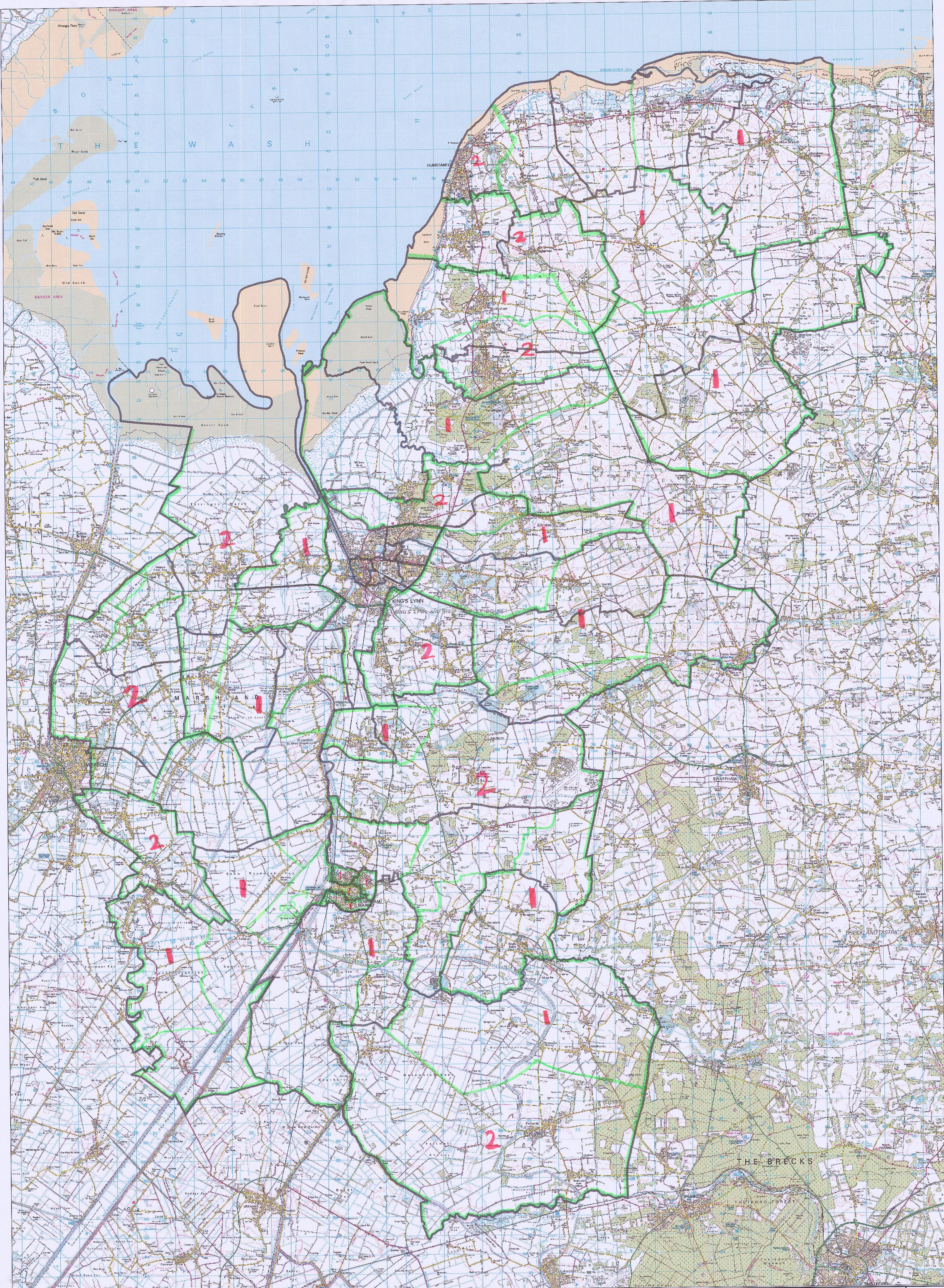
The Chief Executive undertook to look at the suggestions made and see the knock on effect of those suggestions and circulate the information to all Councillors.

**RECOMMENDED:** Cabinet agreed to endorse and recommend the proposals for a new pattern of electoral wards from the Task Group, as set out in Appendix 1, together with the revisions put forward at today's meeting which could be accommodated, and recommended them to Council for approval as the Borough Council submission to the LGBC.

**Reason for Decision**

To ensure that the Council is able to submit a credible and evidence based proposal for a new pattern of electoral wards in accordance with the LGBC timetable, which meets the Commissions three statutory criteria.



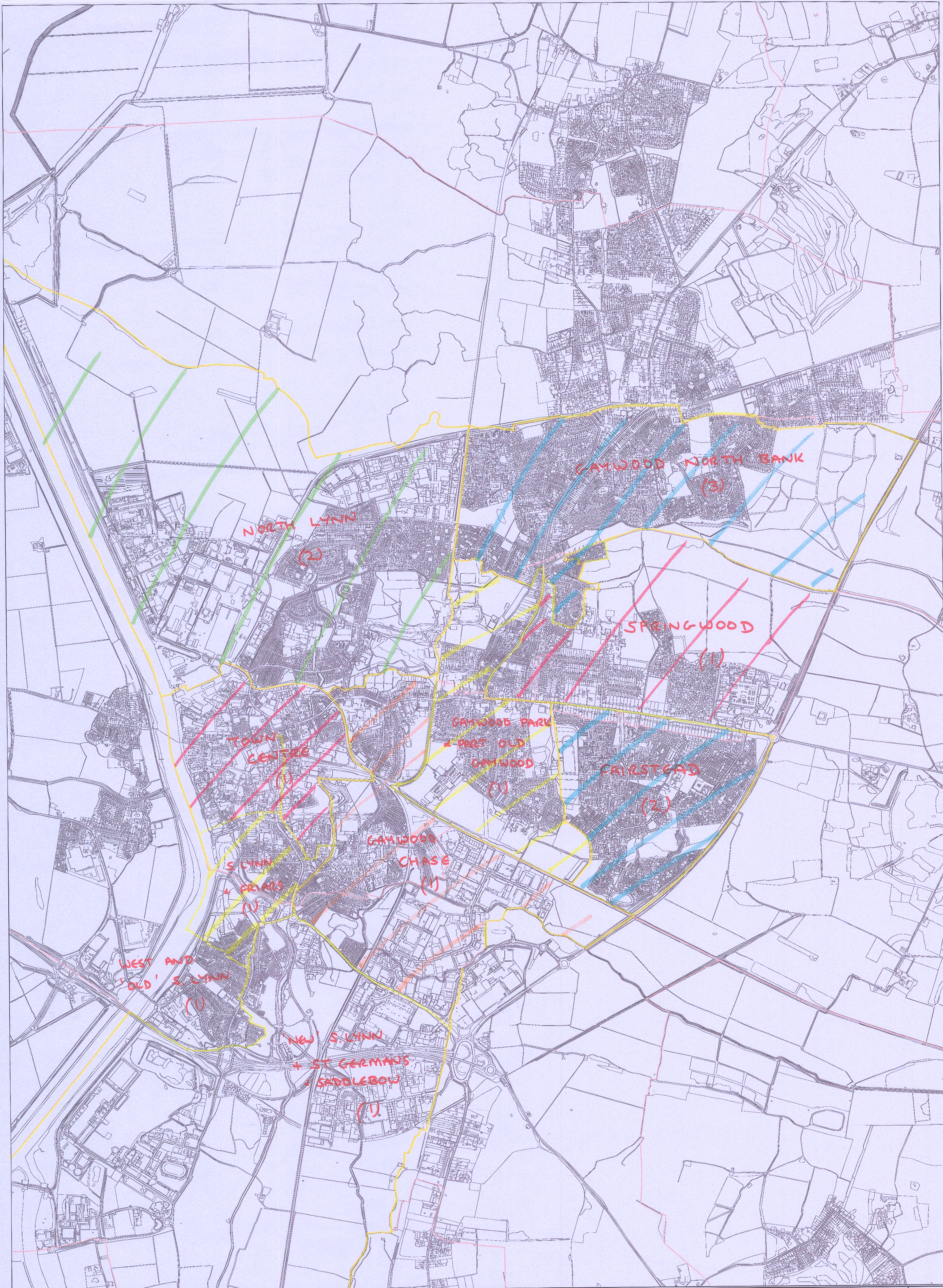


Worthing Council of  
King's Lynn &  
West Norfolk

Scale  
1:50,000  
Date  
01/03/2017  
Drawing/Reference Number  
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Project Details  
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Ordnance Survey 100026164



	Title 777 777 777	Scale 1:27,000 Date 01/03/2017
	Project / Details 777 777 777	Drawn by / Department 777 777 Drawing Reference Number 777

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Proposed Gaywood North Bank split

**GAYWOOD NORTH BANK (EAST)**

Bridge Place	17	
Churn Court	23	
Dairy Way from PA2	61	
Eastern Yard	8	
Riverview Way from PA2	11	
Riverview Way from PA1	29	
Vancouver Court	21	
Dairy Way From PA1	85	
Buttercup Close	16	
Vole Court	11	
Barnwell Road	51	
Balmoral Road	78	
Sandringham Road	63	
Edinburgh Avenue	61	
Queen Elizabeth Avenue	98	
Meadowvale Gardens	48	
Burns Nurseries	7	
Sorrel Court	20	
Lilac Wood	15	
Russett Close	113	
Fenland Road	218	
GraftonRoad	193	
Grafton Close	35	
Blenheim Road	91	
Burnham Avenue	138	
Brancaster Close	30	
Castle Close	27	
Gresham Close	68	
Reffley Lane evens	69	
Russett Close new 61x1.62	99	
Earsham Drive	67	
Draycote Close	39	
Levers Close	26	
Ayre Way	19	
Hemington Close	34	
Ryley Close	23	
Ashbey Road	28	
Redfern Close	51	
Kendle Way	57	
Colney Court	18	
Cogra Court	10	
Seathwaite Road evens	31	
Elsing Drive	61	2268

**GAYWOOD NORTH BANK (CENTRAL)**

Peckover Way	109	
Mannington Place	105	
Burghley Road	74	
Hinchingbrook Close	21	
Ickworth Close	20	
Euston Way	76	
Rainsthorpe	92	
Chew Court	34	
Lexham Road	61	
Blackford	135	
Langley Road	80	
Temple Road	136	
Seathwaite Road odds	49	
Reffley Lane odds	54	
Gaskell Way	188	
Golf Close	18	
Anne's Close	28	
Houghton Avenue	26	
Spring Close	54	
Grimston Road	12	
Low Road	27	
South Wootton Lane	62	
Arundel Drive	49	
Ffolkes Drive	44	
Peppers Green	57	
Dawnay Avenue	46	
Willow Park	60	
Empire Avenue	76	
Shelford Drive	50	
Lea Way	13	
Hill Road	17	
Riverside	22	
Wootton Road 203 - 363	inc in 203 below	
Wootton Road 176 - 218	203	
Wootton Road 224 - 414	208	
Hall Road	25	
Chapel Terrace	8	2339

## **GAYWOOD NORTH BANK (WEST)**

Adelaide Avenue	42	
Amber Court	3	
Baldock Drive	179	
Bedford Drive	65	
Bevis Way	50	
Braeburn Close	0	
Brett Way	27	
Camfrey	52	
Charlock	167	
Clifford Burman Close	52	

Clifton Road	22	
Crofters Close	32	
Daseleys Close	69	
Evelyn Way	21	
Fern Road	52	
Festival Close	22	
Folly Court	2	
Folly Grove	40	
Galyon Road	27	
Grey Sedge	90	
James Close	11	
Kingcup	30	
Magnolia Drive	0	
Marsh Lane	73	
Mill Lane	40	
Millfields	47	
Monkshood	21	
Morello Court	0	
New Street	9	
Nuthall Crescent	55	
Orchard Crescent	0	
Penrose Close	12	
Reeves Avenue	18	
Samphire	78	
Segrave Road	15	
Somersby Close	31	
Spenser Road	83	
Spring Sedge	76	
Suffield Way	168	
Tamarisk	28	
Tawny Sedge	73	
Victoria Close	0	
Waterden Close	22	
Westhorpe Close	13	
White Sedge	55	
Winter Nelis Way	0	
New builds	308	2280

Airfield	
All Saints	
Bircham with Rudhams	
Burnham	
Clenchwarton	
Dersingham	
Docking	
Downham Old Town	
East Downham	
Emneth with Outwell	
Fairstead	
Gayton with East Winch	
Gaywood Chase	
Gaywood Clock	
Gaywood North Bank (Central)	
Gaywood North Bank (East)	
Gaywood North Bank (West)	
Grimston	
Heacham	
Hunstanton	
Lynn Central	
Marshland & Delph	
Massingham with Castle Acre	
Methwold with Northwold	
North Downham	
North Lynn	
North Wootton	
Snettisham	
South Downham	
South Wootton	
Southery	
Springwood	
St. Germans and new South Lynn	
St. Lawrence with St. Mary	
Terringtons	
Upwell	
Walsoken, West Walton & Walpole	
Watlington	
West and old South Lynn	
West Winch	
Wimbotsham with Stow & Denver	
Wissey	